



Title	Harris Forum Business Meeting Minutes		
Date	24/06/2024	Time	7.30pm
Venue	Tigh an Urrais		
Distribution	Harris Forum Member Organisations (MOs)		

Present	<p>DAVID MACDONALD (DM), HFDO; ANGUS J MACLEOD (AJM), HDL – Vice-Chair; KENNY MACLEOD (KM), HDL; MICHAEL HUNTER (MH), NHT – Secretary; PEGGY MACKAY (PMK), WICCF; GORDON NESS (GN), SCA; SHAUN BLOOMFIELD (SB), SCA; AGNES MORRISON (AM), NHCC; FIONA LASSEN (FL), SCC; DONNIE MACDONALD (DMD), SHCC; JULIETTE DESPORTES (JD), HVS; LUCY MACDONALD (LM), HVS; MAIRI MACIVER (MM), CLD; LINDA ARMSTRONG (LA), WHT; KATHLEEN DUCE (KD), RO; GORDON MACDONALD (MD), SH.</p>	<ol style="list-style-type: none"> 1. Welcome from Vice Chair 2. Apologies 3. Approval of Minutes of Meeting 20th May and 27th May 2024. 4. Matters Arising <ol style="list-style-type: none"> a. Uist Beo 5. HFDO Report 6. HFDO Job Update 7. Website – Documents Section 8. Member Organisation Reports 9. Subgroup Updates <ol style="list-style-type: none"> a. Executive Subgroup b. Tourism Subgroup c. Childcare Subgroup 10. Councillor Report 11. Crown Estate Round 5 Update 12. Transport Update 13. AOCB 14. DONM
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Agenda Item		Summary and Action	Who?	When?
1	Welcome from the Vice-Chair	All MO representatives welcomed.		
2	Apologies for absence	CALUM J MACKAY, NHT.; FRAN MILLER (FM), NHCC; MARION NICHOLS (MN), RO; PAUL FINNEAGAN (PF), Councillor.		
3	Approval of Minutes of Meetings 20 th May 2024 27 th May 2024	EGM. Proposed by SB, Seconded by JD. Business 20 th May. Proposed by SB, Seconded by JD. Business 27 th May. Proposed by SB, Seconded by JD.		

Agenda Item		Summary and Action	Who?	When?
4	Matters Arising	a. Uist Beo. Progress is being made to replicate to De Tha Dol / HVS.		
5	HFDO Report	A written HFDO report was tabled and comments invited. Thanks were extended to DM for all his hard work in the role. DM thanked MOs for their support. Various suggestions were raised in the report, it was agreed that a meeting should be held soon to discussed these in detail.		
6	HFDO Job Update	The job advertisement, job description and person specification were agreed. It was decided that recruitment should commence immediately via the usual channels. The executive subgroup will undertake this process. There was some discussion about management arrangements and employer responsibilities for the HFDO role. It was agreed that a meeting should be held soon to discuss this in detail and arrive at a way forward. HDL will provide an idea of full employer costs and commitments for the current arrangement.	AJM	Before next meeting.
7	Website – Documents Section	It was agreed that the Constitution, Strategy, and Meeting Minutes should be published on the website. It was noted that sensitive or personal information should be redacted from the Meeting Minutes before publication.	DM	Before 5th July
8	MO Reports	Written reports from MOs were tabled and comments invited. It was agreed that a Youth Hub project should be added to the Harris Plan as per the request in the HVS report.		
9	Subgroup Updates	Reports for each subgroup were tabled. a. Executive Subgroup. The opening of a bank account was ratified. The addition of Leverburgh Hall project to the Harris Plan was ratified. b. Tourism Subgroup. Work has been undertaken following from the Cruise Conversation and drawing on the Galson model. A draft Tourism Strategy Document has been produced as a reference point. c. Childcare Subgroup. Has proven to be a useful networking, and improved communication with CnES.		
10	Councillor Report	Apologies from PF, no report.		
11	CERF 5	MM reported that the CERF5 subgroup had met and the funding allocated. Letters of offer will go out within the week. Payments will be shortly thereafter.		
12	Transport Update	DMD gave a Transport Group update. A Calmac community consultation is being undertaken on timetabling options for 2025. When the proposed changes will take place remains uncertain.		
13	AOCB	Until new HFDO Is in post, HIE Support for Communities Framework application is on hold.		
14	DONM	Meeting on HFDO arrangements soon, DM to send out Doodle Poll for first two weeks' of July. Next Business Meeting 2 nd September 2024, 7:30pm, Tigh an Urrais.		